

**MINUTES OF THE 7th MEETING OF THE COLLEGE DEVELOPMENT COUNCIL
HELD ON 22nd May 2017 at 11:00 AM.**

7th meeting of the College Development Council was held on Monday, 22nd May 2017 at 11:00 AM in the Vice-Chancellor's office. Following were present.

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| 1. Prof. T.B. Subba
Vice-Chancellor | - | Chairperson |
| 2. Dr. Debasish Chowdhury
Controller of Examinations | - | Member |
| 3. Prof. A.S. Chandel
Librarian | - | Member |
| 4. Prof. Irshad Gulam Ahmed
Dean, School of Languages and Literature | - | Member |
| 5. Dr. S. Manivannan
Dean, Students' Welfare | - | Member |
| 6. Dr. Bina Pradhan
Principal, Namchi Government College | - | Member |
| 7. Dr. Premlata Mohapatra
Principal, Harkamaya College of Education | - | Member |
| 8. Mrs. Kessang Wangmo Bhutia
Vice-Principal, Sikkim Govt. College, Gyalshing | - | Member |
| 9. Dr. Satyadeep Chhetri
Associate Professor, Deptt. of Chemistry,
Sikkim Govt. College, Tadong | - | Member |
| 10. Shri Chandan Talukdar
Finance Officer (In-Charge) | - | Member |
| 11. Shri T.K. Kaul
Registrar | - | Secretary |

Prof. V. Rama Devi, Dean, School of Professional Studies could not attend the meeting because of her pre-occupations and Director (HE) Govt. of Sikkim was represented by Dr. N.P. Kharel, OSD (HE), Govt. of Sikkim. Dr. Suresh Kr. Gurung, Joint Registrar (Acad) was present to assist the Council.

The Chairperson welcomed all the members of the College Development Council. He informed that College Development Council has been re-constituted as the earlier Council completed its term. New Council has been constituted under

Ordinance OD-2 of the University. Chairperson placed on record appreciation in respect of Prof. Jyoti Prakash Tamang, Dean, School of Life Sciences, Dr. Lily Alley, Principal, Sikkim Govt. College, Tadong, Dr. Sandhya Rai, Principal, Loyola College of Education, Dr. Sujata Basnet, Principal, Govt. College Rhenock, Dr. Dasrath Kharel, Principal, Sikkim Govt. College, Gyalshing and Dr. P.K. Mishra, Principal, Damber Singh College, Tadong for their valuable contributions in the College Development Council. Thereafter agenda items were taken up.

SECTION – 1

CONFIRMATION OF THE MINUTES & ACTION TAKEN REPORT

CDC7.1.1: Confirmation of the minutes of the 6th meeting of the College Development Council held on 5th November 2016

Minutes of the 6th Meeting of the College Development Council held on 5th Nov 2016 were circulated to all the members on 15th Nov 2016. No comments have been received from any of the members of the Council. The minutes of the 6th meeting of the College Development Council held on 5th Nov 2016 as circulated on 15th November 2016 were confirmed.

CDC7.1.2: Action taken Report on the minutes of the 6th Meeting of the College Development Council held on 5th November 2016

The Chairperson asked the Secretary to present the action taken report on the minutes of the 6th Meeting of the College Development Council. Action taken report was there after presented by the Secretary. Members noted the action taken report.

SECTION – 2

REPORTING ITEMS

CDC7.2.1 Change in Affiliation Order and NOC of Government Vocational College, Dentam

The Chairperson informed that based on the approval of the Executive Council in its 26th meeting held on 21st Nov 2016 on the recommendations of the Academic Council in its 20th meeting, affiliation order and 'No Objection Certificate' dated 6th December 2016 were issued to the Government Vocational College, Dentam for starting B.Voc. programme from the academic session 2017-18 stating that the College should get prior permission from AICTE. However, as per clause 12 of UGC guidelines for B.Voc, University/College has to submit proposal for introduction of B.Voc. programme directly to the UGC in the prescribed format. Accordingly corrections in the affiliation order and NOC have to be made, which was done by issuing revised affiliation order and NOC on 21st March 2017 stating that the College should get prior permission from the UGC.

The Council noted the corrections made in the affiliation order and the NOC.

CDC7.2.2 B.Voc. Syllabus

Based on the decision taken in the Academic Council in its 20th meeting held on 11th Nov 2016, Director, HRDD, Govt. of Sikkim was asked for drafting of syllabus for B.Voc. programme in 5 subjects namely Software Development, Information Technology, Tourism and Service Sector, Retail Management and Pharmaceutical Chemistry. Accordingly, HRDD, Govt. of Sikkim constituted a 9 member Committee including the experts from industry and the representatives of Sikkim University. The draft syllabi for the above mentioned 5 subjects of B.Voc. programme have been submitted for approval which has been forwarded to the Dean, School of Professional Studies for examination and submission to the Academic Council for approval.

The Council noted the developments in drafting of syllabus for B.Voc. programme in 5 subjects.

SECTION – 3 RATIFICATION MATTERS

CDC7.3.1 Granting permission to start Ph.D programme at Himalayan Pharmacy Institute from Academic Session 2017-18

The Academic Council in its 20th meeting held on 11th Nov 2016 approved the proposal of Harkamaya College of Education for starting M.Phil/Ph.D programme from Academic Session 2017-18 within the provisions of OC-6 and OC-7 of the University Ordinances. Himalayan Pharmacy Institute vide representation dated 12th December 2016 requested for reconsideration of University's earlier decision in view of granting permission to Harkamaya College of Education. Himalayan Pharmacy Institute was also granted permission for starting Ph.D programme from the Academic Session 2017-18 within the provisions of OC-7 of the University Ordinance vide letter dated 6th Jan 2017.

The Council ratified the action of the University in granting permission to Himalayan Pharmacy Institute for starting Ph.D Programme from the Academic Session 2017-18 within the provisions of University Ordinance OC-7.

SECTION – 4 MATTER FOR CONSIDERATION AND APPROVAL

CDC7.4.1: Extension of Temporary Affiliation to Colleges

Based on the applications received from temporarily affiliated Colleges for renewal of affiliation, Inspection committees under Section 4.6 of the UGC (Affiliation of Colleges by Universities) Regulations, 2009 and University Ordinance OD-1 were constituted. Committees completed inspection of all 9 Colleges and submitted inspection reports. The Inspection Committees recommended for renewal of temporary affiliation for the Academic Year 2017-18 for the following Colleges:

Sl. No.	Name of Colleges	Date of Visit	Remarks
1	Sikkim Govt. B.Ed. College, Soreng, West Sikkim	13.02.2017	Recommended for renewal of temporary affiliation of A.Y 2017-18
2	Damber Singh College, Samdur, Gangtok	13-02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18
3	Sikkim Govt. College, Burtuk, Gangtok, East Sikkim	14.02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18
4	Sikkim Govt. College Gyalshing, West Sikkim	14-02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18
5	Government College Rehenock, Rhenock, East Sikkim	15-02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18
6	Himalayan Pharmacy Institute, Majhitar, Rangpo	16-02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18
7	Namchi Govt. College, Kamrang, South Sikkim	16-02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18
8	Sikkim Govt. Science College, Chakung, West Sikkim	17-02.2017	Recommended for renewal of temporary affiliation for A.Y 2017-18

The Council after deliberations recommended for approval of temporary affiliation of above mentioned 8 Colleges to the Academic Council. The Council did not recommend for renewal of temporary affiliation for Academic Year 2017-18 to Palatine College. Palatine College, Pakyong may not carry out admissions in 2017. However, College may ensure that the existing students complete their courses.

CDC7.4.2: Subject Affiliation fee for M.Phil/Ph.D programme in colleges

The Council noted that as per Clause 20 of Ordinance OD-1, Subject affiliation fee is prescribed for the Colleges proposing new subject in the College. However, Ordinance does not provide any subject affiliation fee for M.Phil/Ph.D programme and the University has allowed some Colleges to start M.Phil/Ph.D programme.

After deliberations the Council recommended for approval of the Academic Council and the Executive Council, the following subject affiliation fee for M.Phil & Ph.D programmes.

1. M.Phil - ₹ 6,000 per subject
2. Ph.D - ₹ 8,000 per subject

CDC7.4.3: Fixed Deposit for colleges seeking affiliation to Sikkim University

The Council noted that as per Ordinance OD-1, the newly established colleges intending to start UG programmes in Arts, Commerce and Science are required to deposit ₹ 15 lakhs or as prescribed by the UGC and colleges intending to start Professional Courses have to Deposit ₹ 35 lakhs or as prescribed by the UGC as Fixed Deposit with the University.

The Council also noted that clause 3.2 of UGC (Affiliation of Colleges by University) Regulations, 2009 have prescribed such deposit for colleges managed by duly constituted by Registered Society or Trust. Such fee is not applicable to the colleges run by the State Government. The Council after deliberations proposed the following amendment in clause 20 of Ordinance OD-1 of the University

“Fixed deposit as stated under Sl. No. 15 & 16 above shall not apply to the colleges run by the State Government. It shall apply to the colleges managed by duly constituted and Registered Society or Trust”.

It shall be placed below the table of clause 20 of Ordinance OD-1.

CDC7.4.4: Introduction of NSS a credit based elective subject

Based on the decision taken in 62nd meeting of the Central Advisory Board of Education (CABE) as communicated by the UGC in its letter dated 13th Aug 2015, the Council recommended for approval by the Academic Council introduction of NSS as elective subject in under graduate courses of the University and affiliated colleges. The Council also noted that Ministry of Youth Affairs & Sports (MYAS), Govt. of India has designed a template of NSS curriculum. The Council also suggested that Academic Council may constitute a curriculum design committee (CDC) for designing the NSS syllabus based on the template curriculum prepared by MYAS, Govt. of India.

CDC7.4.5: Sending of answer scripts to CoE’s office by University Deptts. and affiliated Colleges as soon as the exam is over

The Council noted that some University departments as well as affiliated colleges do not send the answer scripts to the Controller’s office soon after the examination is over leading to all kinds of risks. During deliberations it was pointed out by some members that as per the decision taken by the University, Examination fee in full is to be remitted to the University. As such University should make arrangements for collection of answer scripts from the colleges. Various

suggestion for collection of answer scripts from the colleges were given by the members, however, there was no unanimity. It was decided that the modalities for collection of answer script may be worked out and communicated to the colleges.

CDC7.4.6: Minimum requirement of teachers for Honours course

In the meeting of the Vice-Chancellor and other officers with the Principals of the colleges on 26th Feb 2017 for restructuring of Under graduate curriculum, it was decided that the Honours course in any subject in the college may be allowed in case the college is having atleast three teachers (Regular or Adhoc) in Humanities and Social Science subjects and 4 teachers (Regular or Adhoc) in Science subjects, failing which college may offer only pass course. The matter was deliberated in detail. The Council also noted that as per UGC norms minimum requirement of teachers are 4 in Humanities and Social Sciences and 5 in Science subject. The Council after deliberations recommended as under:

Honours course in any subject may be allowed subject to atleast 3 teachers (Regular or Adhoc) in Humanities and Social Science subjects and 4 teachers (Regular or Adhoc) in Science subject, provided total number of students in the subject is not above 150. For additional students above 150, a minimum of one more teacher for every 100 students would be required.

TABLE ITMES

CDC7.4.7: Inspection of Sikkim Government College, Tadong for starting 10 PG Courses

Based on the decision of the Academic Council in its 20th meeting held on 11th Nov 2016, an Inspection Team of 13 members was constituted under Section 4.6 of UGC (Affiliation of Colleges by University) Regulation, 2009 and University Ordinance OD-1 to ensure and report compliance of recommendations of Inspection Committee which visited the college on 28th Oct 2016. The Inspection Team observed that the recommendations of previous committee has not been fulfilled regarding appointment of faculty members in 10 departments in which college has sought introduction of PG Programme.

The Council after deliberations decided that the status quo may be maintained and college may apply for introduction of PG Courses as and when it fulfills the conditions.

CDC7.4.8: Inspection of Namchi Government College, Kamrang for starting 2 PG Courses

The Inspection Committee constituted as per the decision of the Academic Council in its 20th meeting held on 11th Nov 2016 could not visit the college as college requested to defer the inspection date since it has not been able to fulfill the recommendations of the previous

inspection committee. The University has asked the college to apply a fresh with fees for starting a PG course in Political Science and Nepali in the prescribed format as and when conditions as per Inspection Committee are fulfilled.

The meeting ended with a vote of thanks to the Chair.

Sd/-
(T.K.Kaul)
Registrar & Secretary

Sd/-
(T.B.Subba)
Vice-Chancellor & Chairman