

**MINUTES OF THE 13<sup>th</sup> MEETING OF THE COLLEGE DEVELOPMENT COUNCIL HELD ON 19<sup>th</sup> AUGUST, 2020 AT 11:00 AM IN CONFERENCE HALL OF BARAD SADAN.**

The 13<sup>th</sup> meeting of the College Development Council was held on 19<sup>th</sup> August, 2020 at 11:00 am in the Conference Hall of Barad Sadan. Following were present.

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|-----------------------------------------------------------------------------|---|----------------------|
| 1. Prof. Avinash Khare,<br>Vice-Chancellor                                  | - | Chairperson          |
| 2. Sh C.B.Chhetri<br>Finance Officer (Officiating)                          | - | Member               |
| 3. Prof. A. S. Chandel<br>Libraria                                          | - | Member               |
| 4. Prof. N. Sathyanarayana<br>Controller of Examinations (officiating)      | - | Member               |
| 5. Ms. Yishey D. Yongda,<br>Director (HE), Education Deptt. Govt. of Sikkim | - | Member               |
| 6. Dr. Laxuman Sharma,<br>Dean Students' Welfare                            | - | Member               |
| 7. Dr. Abhijit Dutta<br>Professor & Dean, School of Professional Studies    | - | Member               |
| 8. Dr. D. Purohit,<br>Principal (I/C) Sikkim Govt. College, Burtuk          | - | Member               |
| 9. Dr. T. D. Lama,<br>Principal (I/C) Sikkim Govt. Law College              | - | Member               |
| 10. Shri T.K. Kaul,<br>Registrar                                            | - | Ex-officio Secretary |

Prof. Jyoti Prakash Tamang, Department of Microbiology attended the meeting as a special invitee. Shri Tashi Densapa, Director, Namgyal Institute of Tibetology and Dr. Kavita Jaisi, Associate Professor, NBBB College, Tadong could not attend the meeting. Dr. B.B. Pradhan, Principal, SIST, Chisopani and Dr. Mohan Pradhan, Associate Professor, Department of Computer Applications were present to present the syllabi for B.Tech Computer Engineering and Civil Engineering. Joint Registrar (Academic) was present in the meeting to assist the Council.

The Chairperson welcomed all present to the meeting. He specifically welcomed new members of the CDC with a ceremonial Khada and also extended thanks to the outgoing members after completion of their tenure. The outgoing members were Dr. Parsuram

Poudyal, Principal, Namchi Government College, Dr. Arati Chettri, Principal, Harkamaya College of Education, Dr. Kessang Bhutia, In-Charge, Sikkim Govt. College, Gyalshing and Dr. Satyadeep Chettri, Associate Professor, NBBB College, Tadong.

Thereafter agenda items were taken up.

**SECTION – 1  
CONFIRMATION OF THE MINUTES & ACTION TAKEN REPORT**

**CDC13.1.1: Confirmation of the minutes of the 12<sup>th</sup> meeting of the College Development Council held on 18<sup>th</sup> November 2019**

Minutes of the 12<sup>th</sup> meeting of the College Development Council held on 18<sup>th</sup> November 2019 were circulated to all the members on 28<sup>th</sup> November 2019. No comments were received from any of the members of the Council.

The minutes of the 12<sup>th</sup> meeting of the College Development Council held on 18<sup>th</sup> November 2019 as circulated on 28<sup>th</sup> November 2019 were confirmed.

**CDC13.1.2: Action Taken Report on the minutes of the 12<sup>th</sup> meeting of the College Development Council held on 18<sup>th</sup> November 2019**

The Secretary presented the Action Taken Report on the 12<sup>th</sup> meeting of the Council held on 18<sup>th</sup> November 2019. Action Taken Report was noted.

**SECTION – 2  
REPORTING MATTER**

NIL

**SECTION – 3  
RATIFICATION MATTERS**

**SECTION – 4**

NIL

## **MATTER FOR CONSIDERATION AND APPROVAL**

### **CDC13.4.1: Proforma –XII for Inspection of Permanently Affiliated Colleges /subject/course**

The College Development Council in its 11<sup>th</sup> meeting held on 31<sup>st</sup> May 2019 asked to prepare the Proforma/Format for Inspection Team for inspection of permanently affiliated colleges. Accordingly, draft proforma (Proforma-XII) for inspection of permanently affiliated College/Subject/Course has been prepared.

After deliberations, it was decided to set up a benchmark for permanently affiliated colleges in consultation with relevant orders of the regulatory bodies or to constitute a committee to prepare a benchmark. Further, the Council recommended for approval of Proforma-XII for inspection of Permanently Affiliated Colleges / Subjects / Course.

### **CDC13.4.2: Report of the Inspection Team for Permanent Affiliation of Sikkim Government College, Gyalshing, West Sikkim**

Principal, Sikkim Government College, Gyalshing had proposed in prescribed format for Permanent Affiliation of the college together with a requisite fee. According to UGC Regulations, 2009 (as amended in 2012) following are the eligibility criteria for Permanent Affiliation.

1. The College shall have completed at least five years of satisfactory performance after getting temporary affiliation and attained the academic and administrative standards.
2. The college shall have completed construction of buildings and all Infrastructure facilities as stipulated in Regulations.
3. All the teaching and non-teaching staff are appointed on permanent (appointed on regular basis, in case of a Government College) on the UGC / Government Scales of pay.
4. The College shall have a duly constituted College Council as per the norms.
5. The College shall be accredited by NAAC or any other statutory accreditation agency by State / Central Government.

Inspection Team under clause 4.6 of the UGC Regulations, 2009 (as amended in 2012) was constituted vide office order 80/2020 dated 25<sup>th</sup> February 2020 in order to verify eligibility criteria and facilities for

permanent affiliation and submit its report. The Team headed by Prof. Manesh Choubey visited the college on 2<sup>nd</sup> March 2020 and submitted its report recommending the college fit for Permanent Affiliation from the academic session 2020-21 onwards.

The report highlights that the college has completed eight years of satisfactory performance after getting Temporary Affiliation and attained the academic and administrative standards, completed construction of building, accreditation of NAAC (Grade C=CGPA 1.91) which is valid up to 31<sup>st</sup> March 2024 and has formed Advisory Committee. However, unlike UGC stipulation of all permanent teaching and non-teaching staff, the college, as per report, is having only 43.9 % teaching and 37.5% non-teaching staff appointed on regular basis.

It was reported that the college does not have a permanent Principal at the moment. Director, Education Department also informed that the process for appointment of the Principals in various Government Colleges is being reviewed by the Department and soon the posts will be advertised.

After deliberations, the Council decided to defer granting of permanent affiliation to Sikkim Government College, Gyalshing till the appointment of a regular Principal and faculty of the College and put up the matter in the next CDC meeting.

### **CDC13.4.3: Renewal of Temporary Affiliation of colleges for the Academic Session 2020-21**

Nine colleges applied in prescribed proforma along with application fee for renewal of temporary affiliation of the college/institute/subject for the academic session 2020-21. Section 13 of the University Ordinance OD-1 states that '*temporary affiliation shall remain valid for one year only and needs to be renewed annually*'. Accordingly, under clause 4.6 of the UGC Regulation 2009 as amended in 2012, inspection teams were constituted for all nine colleges vide office order dated 8<sup>th</sup> July 2020.

However, in view of the office order of Govt. of Sikkim dated 14<sup>th</sup> July 2020 imposing restriction on inter-district and intra-district vehicular movement, only four colleges located in Gangtok namely 1) Namgyal

Institute of Tibetology 2) Damber Singh College 3) Sikkim Govt. College and 4) Sikkim Govt. Nursing College have been inspected so far. The inspection teams recommended for renewal of affiliation of all four colleges for the academic session 2020-21 with conditions.

It was decided to carry out inspection for other colleges as and when inter-district and intra-district restrictions in movement of vehicles are lifted and to place inspection report in the next CDC for consideration.

After deliberations, the Council recommended for approval of renewal of temporary affiliation to four colleges mentioned above subject to compliance of following observations of the Inspection Team.

**1. Sikkim Government College of Nursing, Sochakgang**

- a) College shall have a full time Principal.
- b) Obtain approval of the course from INC and inform University as soon as the approval is granted.

**2. Sikkim Government College, Burtuk**

- a) College shall have a full time Principal.
- b) College shall appoint teaching and non-teaching staff on regular basis.
- c) College shall appoint a regular Librarian.
- d) College shall set up a fully functional computer lab.
- e) Increase number of Library books and also subscribe Journals

**CDC13.4.5: Revision of syllabus of B.Tech Civil Engineering and B.Tech Computer Engineering courses from I to IV Semester and framing of new syllabus from V to VIII semester**

The Curriculum Development Committee constituted by Education Department, Govt. of Sikkim for revision of syllabus from I to IV Semester and framing a new syllabus from V to VIII Semester for B.Tech Civil Engineering and B.Tech Computer Engineering courses has submitted the syllabi to the University for consideration.

B.Tech courses in Civil Engineering and Computer Engineering are offered in Sikkim Institute of Science and Technology (SIST), Chisopani. The Syllabi have been framed in terms of AICTE guidelines and academic requirements of the University.

Dr. B.B. Pradhan, Principal cum Director, SIST and Dr. Mohan Pradhan, Associate Professor, Department of Computer Application, who were also the members of the Curriculum Development Committee constituted by Education Department, GoS made a power point presentation and justified as to why revision of B.Tech syllabus in I to IV semester was required.

After deliberations, the Council recommended for approval of the complete syllabi for B.Tech Civil Engineering and B.Tech Computer Engineering together with revised version from I to IV semester.

The meeting ended with a vote of thanks to the Chair.

**Sd/-**  
( T.K.Kaul)  
Registrar & Secretary, CDC

**Sd/-**  
(Prof. Avinash Khare)  
Vice-Chancellor & Chairperson, CDC