

SIKKIM UNIVERSITY
(A Central University established under the Sikkim University Act, 2006)
6th Mile, Tadong, Gangtok – 737 102, Sikkim

✉ sucampus@cus.ac.in

🕒 Last Date of Submission: 18th March 2026

OFFER FOR EMPANELMENT AS LEGAL COUNSEL (ARBITRATION)

1. PERSONAL DETAILS

Field	Details
Full Name of Advocate	
Date of Birth	
Gender	Male / Female / Other
Father's / Spouse's Name	
Photograph	<i>(Affix passport-size photo)</i>

2. CONTACT DETAILS

Field	Details
Office Address	
Residential Address	
City / District	
State	Sikkim / West Bengal / Other: _____
PIN Code	
Mobile Number	
Email ID	

3. BAR COUNCIL DETAILS

Table

Field	Details
Bar Council Enrollment No.	
State Bar Council	
Year of Enrollment	
Current Status	Active / Inactive

4. EXPERIENCE DETAILS

Field	Details
Total Years of Practice	
Years of Experience in Arbitration	<i>(Minimum 5 Years Required)</i>
Primary Court(s) / Forum(s) of Practice	
Type of Arbitration Handled	Domestic / International / Both
No. of Arbitration Cases Handled (Approx.)	

5. SUMMARY OF KEY ARBITRATION CASES *(Attach separate sheet if required)*

#	Case Description (Brief)	Role	Year	Outcome
1		Counsel / Arbitrator		
2		Counsel / Arbitrator		
3		Counsel / Arbitrator		

6. Condition of Empanelment

#	Merit Parameter	Weightage
1	Academic Qualification in Law (Engineering background will be preferred having law as subject)	★
2	Years of Experience in Arbitration (5 year Min as advocate)/(12 Year Experience in arbitration matters)	★ ★ ★
3	Number & Nature of Arbitration Cases Handled	★ ★ ★
4	Proximity / Availability (Sikkim / West Bengal)	★ ★
5	Additional Qualifications / Publications	★

7. REFERENCES (Two professional references)

Table

	Reference 1	Reference 2
Name		
Designation / Position		
Organization		
Contact No.		

8. DECLARATION

I, _____, Advocate, hereby solemnly declare that:

All information furnished in this form is true, correct, and complete to the best of my knowledge and belief.

I am not involved in any disciplinary proceedings before any Bar Council or Court.

I have no conflict of interest with Sikkim University at this time and shall disclose any such conflict promptly if it arises.

I agree to physically visit the University campus / office or nominate some one as and when required by the University.

I understand that empanelment does not guarantee any minimum volume of work.

Place: _____

Date: _____

Signature & Seal: _____

(Full Name of Advocate)

 Checklist — Documents to be attached:

- Curriculum Vitae (CV)
- Bar Council Enrollment Certificate
- List of Arbitration Cases Handled
- PAN Card (Self-attested)
- Address Proof (Sikkim / West Bengal preferred)

The form may be filled and send to the email mentioned in the application

Signature with date