

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

SU/REG/Admn/F-2/16/2018/Vol-I/698

Dated: 29/09/2022

LIMITED TENDER NOTICE FOR HIRING OF CATERING SERVICE FOR BOYS” AND GIRLS” HOSTEL AT SIKKIM UNIVERSITY CAMPUS, YANGANG

Sealed Quotations in prescribed format are invited from interested caterer/hoteliers/restaurant preferably having existing set up in and around Yangang to run Boys’ and Girls’ hostel having maximum capacity of 20 each and a cafeteria at faculty building of Sikkim University Yangang Campus at a concessional rate under the following terms and conditions:

1. The interested caterer may furnish complete details of their firm in the **Format-I** attached with this document. Monthly rate for providing food to each Student and menu of food to be offered in canteen along with the rate may be furnished in **Format-II**.
2. The envelope containing the bid documents should be addressed to **The Registrar, Sikkim University, 6th Mile, Samdur, Tadong, Gangtok, Sikkim – 737102** and should reach the University through post/by hand on/before **09/10/2022 by 5.30 pm**.
3. Complete bid in all respect must be submitted in sealed envelope. The covering envelope should be superscribed as “quotation for catering service for hostel at Sikkim University, Yangang published in Sikkim university website..... dated.....” All enclosed documents should be duly signed by the registered person.
4. Selected Caterer shall be required to sign a agreement containing detailed terms and conditions with Sikkim University and security Deposit of Rs. 10,000 in favor of Sikkim University, payable at Gangtok. The said deposit amount shall be refundable on expiry of contract without interest.
5. An amount of Rs.1,000/- (non-refundable cost of downloaded tender form) should be remitted in the form of NEFT to the account details mentioned below:
Account Holder’s Name : Sikkim University
Account No : 112010100231541
Account Type : Savings Account
IFS CODE : UTIB0000112
Branch : Gangtok [SK]
Bank Name : AXIS Bank
6. The bidder registered with Micro and small scale enterprises (MSEs) are exempted from submitting bid security/EMD based on guideline issue by department of Micro, small and medium Enterprises (MSME).
7. In case the service provider decides to withhold or is unable to provide services for any reason they may do so with a written intimation of 2 months prior to the date of discontinuation of services. Any deviation from this period will attract a penalty of Rs.1,000/- per day for the period of default.

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

8. The successful bidder shall have to enter into an agreement with the University embodying all the terms and conditions of the contract. The terms and conditions of the bid will form part of the agreement along with other clauses. The price quoted by the service provider shall remain fixed during the entire period of contact.
9. Uninterrupted food service should be available in the hostel as well as in the cafeteria at the Sikkim University Campus.
10. University shall provide furnished dining space with necessary essentials fitting & water purifier. The caterer will arrange cooking by his own or from the space available in the hostel. Caterer shall provide cookery/utensil for serving food.
11. Any other essential items may be kept by the caterer to be sold at reasonable rate.
12. Interested bidders may submit their quotations in a sealed envelope, superscribed as "Quotation for hiring of Catering Service" on top of the envelope, as per Annexure-I & II along with the relevant papers & documents through post/by hand on or before **09/10/2022** to the following address:
**Registrar,
Sikkim University,
6th Mile, Samdur,
Tadong, Gangtok,
East Sikkim. Pin: 737102**
13. Participating firm may write to registrar@cus.ac.in for any clarification or may contact Section Officer/LDC (Administration) at mobile number: 9832436755/8250605802 respectively for any queries related to the tender.
14. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. The right to accept full/partial tender is also reserved with the Registrar, Sikkim University. Decision of The Registrar, Sikkim University will be final and binding on all renderers.

**Registrar
Sikkim University**

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

Form-I

COMPANY PROFILE AND FEE DETAILS

Service Provider's Ref.No:.....Dated.....

Tender Reference No.: SU/REG/Admn/F-3/02/2018/Vol-III/ Dated: 22/08/2022

FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING/FIRM

1. Name of the Firm:
2. Address of the Firm:
3. Firm Registration No:
4. Contact no:
5. Email address:
6. Vehicle Registration details:
7. Copy of Permanent Account Number:
8. G.S.T number:
9. **Copy of Trade license:**
10. Bank Account details including Account Number, Bank name, Branch name & IFSC code:
11. Form fee details--Name of Bank.....NEFT
no.....Date:.....Amount.....

Details of work experience with proof document of similar nature in the last 5 years

Sl No.	Name and address of the institution	Valid contact Details	Annual cost of the contract (Rs)	Time period

Declaration: I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the tender notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true.

Name: Designation:
[Official Seal with authorized signature]
Place:
Date:

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

Form II

FINANCIAL BID FORMAT

Tender Inviting Authority: Registrar, Sikkim University

Name of the Work: Limited Tender Notice for Engage catering service for hostels and at yangang.

Tender Reference No.: SU/REG/Admn/F-3/02/2018/Vol-III/

Date: ../../2022

Bidder name and full
address.....

Sl no.	Particulars	Rate (Rs)
I	Hostel Food rate (per person/per month) Break fast: Brade Jam, Puri/roti Chola, Alu Chuura Lunch: Rice, Dal, one seasonal vegetable, Achar Evening Tea: Biscuit Tea Dinner : Rice, one vegetable, Achar, papard/veg.salad Non. Veg: Chicken/Fish curry (once in a week)	
II	Menu of food to be offered in the Cafeteria in SU, campus with rate.	Rate per/plate
1	Non- Veg. Rice (Chicken/Fish)	
2	Veg. Rice	
3	Roti sabjee	
4	Puri sabjee	
5	Veg. Thukpa	
6	Non-Veg Thukpa	
7	Veg. Chowmin	
8	Non Veg. Chowmin	
9	Alu Paratha	
10	Veg. Momo	
11	Non- Veg. Momo	
12	Tea	
13	Coffee	

Name:

Designation:

[Official Seal with authorized signature]

Place:

Date: