

6 माइल, सामदुर, तादोंग -737102
गंगटोक, सिक्किम, भारत
फोन-03592-251212, 251415, 251656
टेलीफैक्स -251067
वेबसाइट - www.cus.ac.in



सिक्किम विश्वविद्यालय
SIKKIM UNIVERSITY

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित और नैक (एनएएसी) द्वारा वर्ष 2015 में प्रत्यायित केंद्रीय विश्वविद्यालय)
(A central university established by an Act of Parliament of India in 2007 and accredited by NAAC in 2015)

6th Mile, Samdur, Tadong -737102
Gangtok, Sikkim, India
Ph. 03592-251212, 251415, 251656
Telefax: 251067
Website: www.cus.ac.in

LIMITED TENDER NOTICE

Reference No. SU/HORT/F-3/06/2018/Vol-IV

Date: 17/11/2021

Limited Tender Notice for the repairing of AUTOCLAVE (VERTICAL) - two (02 nos), and HOT AIR OVEN - two (02 nos) _at Department of Horticulture, Sikkim University

Bids are invited from eligible and authorized agencies for **repairing of AUTOCLAVE (VERTICAL) - two (02 nos), and HOT AIR OVEN - two (02 nos)** for Department of Horticulture, Sikkim University as per the details given below:

Sl. No.	PARTICULARS	Specifications/Accessories	Quantity
1	Repairing of Autoclave, (Size- 22" x 36")	Thorough Servicing after Replacing of Industrial Heating Element. Following repairing work instrument should function properly.	One (01)
2	Repairing of Autoclave, (Size- 16" x 22")	Thorough Servicing after Replacing of 2 Nos-Heating Element and Gasket. Following repairing work instrument should function properly.	One (01)
3	Repairing of Hot air Oven	Thorough Servicing after Replacing of Heating Element, Magnetic Coil, Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	One (01)
4	Repairing of Hot air Oven Size- 24" x 24" x 36"	Thorough Servicing after Replacing of Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	One (01)

Terms and Conditions

1. The product should be of reputed make and model.
2. The following documents are to be submitted for the work.
 - 2.1 The technical documents required shall be as follows:
 - I. Annexure I (Company Profile and fee details)
 - II. Annexure II (Technical bid with item details and eligibility fulfillment)
 - III. Company registration certificate.
 - IV. Company PAN Card and G.S.T details
 - 2.2 The financial documents required shall be as follows:
 - I. Annexure III BoQ – (Financial Bid in prescribed format)

3. The sealed envelope containing the price quotation should be addressed Dr. Niladri Bag, Head, Department of Horticulture, Sikkim University, 6th Mile, Gangtok and it should reach the University on or before 06.12.2021.

The bidder registered with Micro and small scale enterprises (MSEs) are exempted from submitting bid security/EMD based on guide line issue by department of Micro, small and medium Enterprises. (MSME). If EMD and Application fees are claimed for exemption then the relevant MSME certificate supporting the exemption claim may be uploaded along with the online tender document with Annexure I.

Bidders not registered with MSME in relevant category must submit Bid Security Declaration form as mentioned in clause no. 8.

4. The delivery of goods would be done at the risk and cost of the supplier and all products delivered would be approved only after the examination of the same is done by the concerned department of the University.
5. The rate should be quoted including all costs such as labour charges, materials, GST, transportation SNT etc. No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid.
6. The point of delivery and installation is as follows: Department of Horticulture, Sikkim University, 6th Mile, Gangtok.
7. Bid Security/Earnest Money Deposit: - Bidder is not required to submit any Bid Security as per the Government Office Memorandum No F.9/4/2020-PPD dated 12th November, 2020. However, bidder should submit the Bid Security Declaration form on the firm's letter head.
8. All support related to maintenance and service should be onsite during the warranty period.
9. The supplier should provide the certificate of originality at the time of delivery of the goods.
10. The items should be supplied within 30 days of receiving of the supply order failing which delay penalty will be charged @ 1% per week subject to a maximum of 10% will be charged on the total project cost.
11. a) Payment will be made after successful delivery, installation and inspection of the goods.
b) Performance security shall be retained @ 3% of purchase order value for minimum period of 60 days beyond the date of competition of all purchase obligations of the supplier including warranty obligations.
12. Arbitration of all disputes related to the procurement, delivery and service of the goods would be done in the Gangtok jurisdiction, Sikkim.
13. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderers.

**Sd/-
Registrar**

Note: All page(s) of Annexure I, II and III have to be printed in official letter head and have to be duly signed and stamped by the authorized signatory.

Annexure-I

COMPANY PROFILE AND FEE DETAILS

Supplier's Ref. No......

Dated.

Tender Reference No: SU/HORT/F-3/06/2018/Vol-IV

Dated: 12/11/2021

FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING FIRM

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. G.S.T number :
8. Bank Account details including Account Number, Bank name, Branch name & IFSC code:
9. Tender fee details – Name of Bank
NEFT No. Date:
Amount.....
10. EMD fee details – Name of Bank
NEFT No. Date:
Amount.....

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Open Tender notice and I/We undertake myself/ourselves to abide by them.

I/We further, declare that all the information given above is true.

Name:

Designation:

[Official Seal with authorized signature]

Place:

Date:

Annexure II
TECHNICAL BID
in respect to

**Tender Notice for repairing of AUTOCLAVE (VERTICAL) - two (02 nos), and HOT AIR OVEN
- two (02 nos)**

Supplier's Ref. No..... Dated.....

Tender Reference No.: SU/HORT/F-3/06/2018/Vol-IV

Dated: 17/11/2021

**FOLLOWING DETAILS ARE TO BE FURNISHED BY THE BIDDING
FIRM**

Table 1: Product Make and Model

Sl. No.	PARTICULAR	Quantity	Quoted product Make/Model
1	Repairing of Autoclave, (Size- 22" x 36") - Thorough Servicing after Replacing of Industrial Heating Element. Following repairing work instrument should function properly.	One (01)	
2	Repairing of Autoclave, (Size- 16" x 22") - Thorough Servicing after Replacing of 2 Nos-Heating Element and Gasket. Following repairing work instrument should function properly.	One (01)	
3	Repairing of Hot air Oven - Thorough Servicing after Replacing of Heating Element, Magnetic Coil, Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	One (01)	
4	Repairing of Hot air Oven Size- 24" x 24" x 36" - Thorough Servicing after Replacing of Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	One (01)	

Table 2: Eligibility criteria fulfillment

Sl. No.	Product Eligibility criteria	Please state (Yes/No) against the product eligibility criteria for the products listed in
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		Table 1.
1	Repairing of Autoclave, (Size- 22" x 36") - Thorough Servicing after Replacing of Industrial Heating Element. Following repairing work instrument should function properly.	
2	Repairing of Autoclave, (Size- 16" x 22") - Thorough Servicing after Replacing of 2 Nos-Heating Element and Gasket. Following repairing work instrument should function properly.	
3	Repairing of Hot air Oven - Thorough Servicing after Replacing of Heating Element, Magnetic Coil, Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	
4	Repairing of Hot air Oven Size- 24" x 24" x 36" - Thorough Servicing after Replacing of Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Open tender notice and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above is true and the financial bid BOQ has been quoted in compliance to the item specifications listed above in Annexure II (Technical Bid).

Name:

Designation:

[Official Seal with authorized signature]

Place:

Date:

Annexure III

FINANCIAL BID FORMAT

Tender Inviting Authority: Registrar, Sikkim University

Name of the Work: Tender Notice for repairing of AUTOCLAVE (VERTICAL) - two (02 nos), and HOT AIR OVEN - two (02 nos)

Supplier's Ref. No...... **Dated:**.....

Tender Reference No. SU/HORT/F-3/06/2018/Vol-IV

Dated: 17/11/2021

BidderName:.....

ITEM LIST						
Sl. No.	Particulars	Quantity	Basic Rate per item to be entered by the Bidder Rs.	TOTAL AMOUNT (without Taxes) Rs	APPLICABLE TAXES Rs.	TOTAL AMOUNT (with Taxes) Rs
	A	B	c	d = (b x c)	e (of d)	f = (d + e)
1	Repairing of Autoclave, (Size- 22" x 36") - Thorough Servicing after Replacing of Industrial Heating Element. Following repairing work instrument should function properly.	01				
2	Repairing of Autoclave, (Size- 16" x 22") - Thorough Servicing after Replacing of 2 Nos-Heating Element and Gasket. Following repairing work instrument should function properly.	01				
3	Repairing of Hot air Oven - Thorough Servicing after Replacing of Heating Element, Magnetic Coil,	01				

ITEM LIST						
Sl. No.	Particulars	Quantity	Basic Rate per item to be entered by the Bidder Rs.	TOTAL AMOUNT (without Taxes) Rs	APPLICABLE TAXES Rs.	TOTAL AMOUNT (with Taxes) Rs
	A	B	c	d = (b x c)	e (of d)	f = (d + e)
	Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.					
4	Repairing of Hot air Oven Size- 24" x 24" x 36" - Thorough Servicing after Replacing of Digital Temperature Indicator cum Controller and PT-100 Sensor. Following repairing work instrument should function properly.	01				

Name: Designati

on:

[Official Seal with authorized signature]

Place:

Date:

Bid Security Declaration Form

Date: _____ Tender No. **SU/HORT/F-3/06/2018/Vol-IV**

To

The Registrar

Sikkim University

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or(ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate).