

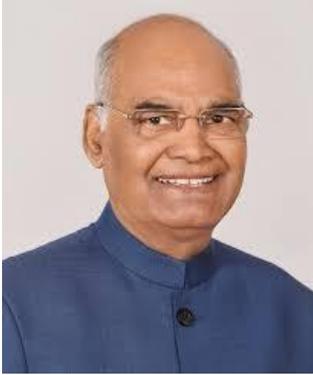
SIKKIM UNIVERSITY

(A central university established by an Act of Parliament in 2007 and
accredited by NAAC in 2015)

PROSPECTUS 2020-21

CERTIFICATE & UG PROGRAMMES

Published by:
Sikkim University, 6th Mile, Samdur,
PO.Tadong, Gangtok, Sikkim-737102



THE VISITOR
Shri Ram Nath Kovind
Hon'ble President of India



THE CHIEF RECTOR
Shri Ganga Prasad
Hon'ble Governor of Sikkim



THE CHANCELLOR
Lt. Gen.(Retd.) Dattatray B. Shekhatkar



THE VICE-CHANCELLOR
Prof. Avinash Khare



SIKKIM UNIVERSITY

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PROSPECTUS

2020-21

Certificate & UG programmes



Main Administrative Building

6th Mile, Samdur, P.O. Tadong, Gangtok, Sikkim -737102

Website: www.cus.ac.in



5th Convocation held on 3rd November 2019: (L-R) Prof. Avinash Khare, Vice-Chancellor, SU, Shri Kunga Nima Lepcha, Hon'ble Minister, HRDD, GoS, Shri Prem Singh Tamang, Hon'ble Chief Minister of Sikkim, Smt. Savita Kovind, First Lady of India, Shri Ram Nath Kovind, President of India and Visitor of SU, Shri Ganga Prasad, Hon'ble Governor of Sikkim and Rector of SU, Shri L.B. Das, Hon'ble Speaker, Sikkim Legislative Assembly and Lt. Gen.(Retd.) Dattatray B. Shekhatkar, Chancellor, SU



Prof. Avinash Khare, Vice-Chancellor addressing the gathering on the 12th Foundation Day of the University held on 31st July, 2019 at Mannan Kendra, Gangtok.

Prof. Geshe Ngawang Samten, Vice-Chancellor, Central University of Higher Tibetan Studies, Sarnath and the Key note Speaker addressing the gathering on the occasion of the 12th Foundation Day held on 31st July 2019 at Mannan Kendra, Gangtok.



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1. From the Vice-Chancellor's Desk

Sikkim University is a central university established in 2007 by an Act of Parliament and is fully funded by the University Grants Commission, New Delhi. At present the University has 32 academic departments organized under 6 Schools of Studies. The University has also established three research centres, viz., Maulana Azad Centre for Northeast Studies funded by Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata, Centre for Endangered Languages funded by the UGC and Centre for Bio-Informatics funded by Department of Bio-Technology, Government of India. The University has been accredited by the National Assessment and Accreditation Council (NAAC), Bangalore in 2015 and accorded grade 'B' with CGPA 2.60 which is valid till June 2020.

University has started a special scheme called "University Research Award and University Research Publication Award" in order to encourage socially and locally relevant, interdisciplinary and innovative research and quality publications by faculty members of the university. Although only 13 years old, Sikkim University has been listed within the band of 100-150 universities by the National Institutional Ranking Framework (NIRF) in 2019.

University has started postgraduate programme in three indigenous and endangered languages of Sikkim viz. Bhutia, Lepcha and Limbu from the academic session 2016 thus being the only university in the world where these languages are taught up to Master's level. Further, University is starting MSc course in Environmental Science and a Certificate course in Chinese from the academic session 2020-21. I am happy to announce that the Department of Geology has been awarded Centre of Excellence by the Department of Science and Technology (DST) in 2019.

The University follows semester system and choice based credit system about which more details are available in this prospectus. The 151 regular faculty members are supported by guest faculty members (10) and adjunct faculty members (48). Our Central Library has more than 50,000 books, 1000 e-books, 4900 e-journals and 62 printed journals. Annually our teachers and students publish more than 277 research papers/books chapters and books. At present University has more than 52 extra-mural research projects with total grants of 15 crores funded by various national and international agencies.

His Excellency the President of India, Shri Ram Nath Kovind along with the first lady Smt. Savita Kovind graced the 5th Convocation of the University held on 3rd November 2019. His Excellency the Governor of Sikkim, Shri Ganga Prasad, Hon-ble Chief Minister of Sikkim, Shri Prem Singh Tamang, Hon'ble Minister for Education Shri Kunga Nima Lepcha, Hon'ble Speaker of Legislative Assembly Shri L.B. Das were also present

on this solemn occasion. Similarly, Sikkim University celebrated its 12th Foundation Day on 31st July 2019. Prof. Geshe Ngawang Samten, Vice-Chancellor, Central University of Higher Tibetan Studies, Sarnath was the Key note Speaker on the occasion.

Sikkim University is perhaps the first central university to make “National Social Service” a compulsory audit course for all PG students. During one of the winter vacations the students must devote at least 30 days of social service to their own villages, towns, etc. Under the flagship programme of “Unnat Bharat Abhiyan” launched by the Govt. of India, University has adopted five villages of Sikkim. University has also adopted SWAYAM programme of Govt. of India.

The University has launched online admission and payment through online payment gateway since 2015. This has helped students to apply from any part of the world and has made it possible for us to process the students’ data more efficiently and promptly. The University has a Central Admission Committee to decide on policy issues and monitor the admission process so that the Government of India rules are not violated and no injustice is done to any candidate. Sikkim University is a national university so any Indian citizen from any part of the country can apply for our academic programme as per the eligibility.

Preparation of a prospectus is a tedious task that involves support from all Departments of the University. It is the team effort and I congratulate the entire team for marvelous job. For further information kindly log on to university website **www.cus.ac.in**

Professor Dr. Avinash Khare

2. About Sikkim University

Sikkim University is at present located in and around Gangtok, the capital of Sikkim, which borders on Bhutan, China and Nepal on its east, north and west respectively. Sikkim is one of the world's richest bio-diversity hot spots and one of the twenty top tourist destinations. As an affiliating university, it has many responsibilities towards its affiliated colleges. The University is mandated to contribute to the nation-building process by mobilizing the rich intellectual heritage of the State of Sikkim, by promoting the creative talents of its youths and by developing itself as a premier national institution.

Sikkim has been adjudged by Lonely Planet as the world's number one destination for tourists in the year 2015. The nearest airport is at Pakyong, East Sikkim which is about 31 kilometers from Gangtok. Another airport is located at Bagdogra, off Siliguri city of West Bengal. The distance between Bagdogra and Gangtok is about 124 km. Taxis to Gangtok at both airports are available on hire. A helicopter service is operated regularly between Bagdogra and Gangtok by the Sikkim Tourism Development Corporation. The nearest railway station is New Jalpaiguri Station (NJP), which is about 125 kms from Gangtok. All trains to and from Northeast India stop at this major junction. Gangtok is well-connected by road with Siliguri, Darjeeling and Kalimpong by the National Highway No.10. There are regular services of Sikkim Nationalized Transport buses between Gangtok and Siliguri. Private buses and light vehicles are also available on hire from Siliguri, New Jalpaiguri and Bagdogra for coming to Sikkim.

Sikkim University is building a world-class campus on a plot of land measuring 300 acres at Yangang in the South District of Sikkim and located 56 kilometers from Gangtok. The Government of Sikkim handed over major portion of land for the purpose and the former President of India, Shri Pranab Mukherjee, in his capacity as the Visitor of the university, laid the foundation stone of the campus on April 16, 2013 in the august presence of the Governor and the Chief Minister of Sikkim.

The site of the campus is connected with Singtam town by a State Highway. On the northern fringe of the campus is a model tourist village with traditional houses, ultra-modern conferencing facilities, children's park, etc. On its western front lies the upcoming skywalk project at a height of about 10,000 feet atop 'Bhalehunga' Cliff and overlooking the upcoming University campus. 'Bhalehunga' will soon be a prime destination of adventure tourists and will be accessible from the campus through a trek route and ropeway.

A leading architectural firm from Chennai has been engaged to design the buildings and prepare the master plan of the campus. The campus will be fully residential with administrative-cum-academic complex, residential complex, school, students' hostels, sport complex, and market complex with restaurants, departmental stores and other utility stores. The buildings will be centrally heated with solar power and /or organic gas. The buildings will be disabled-friendly and having GRIHA-3 compliance. The buildings in administrative-cum-academic complex will be connected with wide footpaths with overhead roofs. The campus will also have an animal house, a horticultural garden, a botanical garden and so on. Water harvesting and sewage treatment plants are integrated into the campus plan. The first phase of the project is estimated to cost over eight hundred crores. We are happy to announce that the construction work of the first package of the first phase of the University Project has been started in November 2016.

Simultaneously with the planning of a world-class infrastructure, the University has been focusing on teaching and research activities in a big way. The revision of the undergraduate and postgraduate syllabi is undertaken from time to time. The University is facilitating its young faculty members to go for Refresher and Orientation courses in other universities and participating in various seminars in India and abroad. The University also invites a large number of specialists from various parts of India to teach and train the students in special areas of knowledge besides sending the students for study tours, fieldworks and internships to various parts of the country.

3. Authorities of Sikkim University

The Sikkim University Act, 2006 (10 of 2007) provides for certain statutory Authorities which are empowered to govern various functions of the University. Important Authorities of the University are the Court, Executive Council, Academic Council, Finance Committee, College Development Council etc.

4. Objectives, Vision, Mission, Motto & Flag

Objectives: The objectives of Sikkim University, as mandated by its Act and Statutes, are

- To disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit,
- To make provisions for integrated courses in humanities, natural and physical sciences, social sciences, forestry and other allied disciplines in the educational programme of the University,
- To take appropriate measures for promoting innovations in teaching-learning process, inter-disciplinary studies and research,

- To educate and train manpower for the development of the State of Sikkim, and
- To pay special attention to the improvement of the social and economic conditions and welfare of the people of that State, their intellectual, academic and cultural development.

Vision: To achieve intellectual, academic and cultural development of the people of Eastern Himalayas

Mission: To provide quality higher education.

Motto: Quest Knowledge Wisdom

Flag: The background of the University Flag is golden with the University Logo at the centre of the flag. Motto is written on the logo. The size of the flag is 3’x2’. The golden colour signifies success, achievement and triumph and is associated with abundance and prosperity, luxury and quality, prestige and sophistication, value and elegance.

5. Recognitions

- Sikkim University has been granted full membership of the Himalayan Universities Consortium funded by ICIMOD, Kathmandu.
- HP has granted Sikkim University a “green certificate” for contributing used cartridges for scientific recycling to save our earth.
- Sikkim University has been granted full membership of the Integrated Mountain Initiative (IMI), a non-profitable society of Mountain States including Darjeeling.
- Sikkim University has been selected for research activities under National Mission on Himalayan Studies (NMHS).
- Department of Geology has been awarded ‘Centre of Excellence’ by Department of Science and Technology, New Delhi

Innovations and Best Practices

- **Micro-teaching:** The University has started micro-teaching method to improve the quality of teaching in the University.
- **University Research Fund Award:** The University has created a research fund for interdisciplinary and socially relevant research projects for faculty members of the University. It is given every year.
- **Incentive for Quality Publications:** The University has created University Publication Award and quality publications by faculty members are felicitated with a cash prize and a certificate on the Foundation Day of the University.
- **Incentive for non-teaching staff:** University facilitates non-teaching staff in recognition of their contribution in the administration annually following rigorous process of selection as per established

policy of the university.

- **Mentoring:** The mentoring of the last semester students by faculty members.
- **Students' Feedback:** Students' feedback is an important step taken by Sikkim University to improve the quality of teaching and learning environment. Students are encouraged to give their feedback online.

6. Important contact details

Dean Students' Welfare, Dr. Laxuman Sharma, 7029888243, E-mail:deansw@cus.ac.in

Provost, Mr. Rakesh Basnett, : 9749894318, E.mail: provost@cus.ac.in

Wardens of Hostels:

Sl. No.	Names of Hostel	Names of Warden	Phone number	Location of Hostel
1	Raapjyor-Cauvery Girls' Hostel	Dr. Namita Behera	9873497155	5 th Mile, Gangtok
2	Rangeet Girls' Hostel	Dr. K. Renuka Devi	9083035394	6 th Mile, Gangtok
3	Talung Girls' Hostel	Dr. Jasmine Yimchunger	8348586511	5 th Mile, Gangtok
4	Pandim Girls' Hostel	Dr. Namita Behera	9873497155	5 th Mile, Gangtok
5	Rangeet-Bias Boys' Hostel	Dr. E Ishwarjit Singh	7407829223	Near Entel, Gangtok 6 th Mile,
6	Teesta Boys' Hostel	Dr. Dinesh Shahu	7864878427	Near Palzor Stadium, Gangtok
7	Tendong Boys' Hostel	Dr. Sudeep Ghatani	9862240590	Lumsey, 5 th Mile, Gangtok
8	Dzongri Boys' Hostel	Dr. S. Jeevanandam	9435433898	Lumsey, 5 th Mile, Gangtok.
9	New Boys' Hostel	Dr. Anil Kumar Verma	7678471506	Development Area, Gangtok

➤ Help desk for Admission Queries:

General Queries: 9641832494. e-mail: ksubba@cus.ac.in

Technical Helpline: 8597758338. E-mail: smt@cus.ac.in

Joint Registrar (Academic):03592-251130. E-mail: skgurung@cus.ac.in

7. Schools of Studies

Academic activities of Sikkim University are organized under six Schools of Studies. Each School having a number of departments under it is headed by a Dean, who also chairs the School Board meetings. At the apex level, there is Deans' Committee with the Vice-Chancellor as the Chairperson.

SCHOOL OF HUMAN SCIENCES

Dean: Dr. K.R. Rama Mohan

E-mail: deanhs@cus.ac.in

Phone: +91 3592- 251337

Sl. No.	Department	Programmes Available
1	Anthropology	MA, M.Phil, Ph.D
2	Geography	MA/MSc, M.Phil, Ph.D
3	Psychology	B.Sc/BA, MA/MSc, M.Phil, Ph.D

SCHOOL OF LANGUAGES AND LITERATURE

Dean: Dr. Kabita Lama

Email: deanll@cus.ac.in [Ph:]

Phone: +91 03592-252342

Sl. No	Department	Programmes Available	Centre
1	Bhutia	MA	Centre for Endangered Languages (CEL)
2	Chinese	Certificate Course, BA, MA, Ph.D	
3	English	MA, M.Phil, Ph.D	
4	Hindi	MA, M.Phil, Ph.D	
5	Lepcha	MA	
6	Limbu	MA	
7	Nepali	MA, M.Phil, Ph.D	

SCHOOL OF LIFE SCIENCES

Dean: Prof. N. Sathyanarayana

Email: deanls@cus.ac.in

Phone: + 91 3592-232085

Sl. No.	Department	Programmes Available	Centre
1	Botany	MSc, Ph.D	Centre for Bio-Informatics
2	Horticulture	MSc, Ph.D	
3	Microbiology	MSc, M.Phil, Ph.D	
4	Zoology	MSc, Ph.D	

SCHOOL OF PHYSICAL SCIENCES

Dean: Dr. Subir Mukhopadhyay

Email: deanps@cus.ac.in

Phone: +913592-232080

Sl. No	Departments	Programmes Available
1	Chemistry	MSc, M.Phil, Ph.D
2	Computer Applications	B.Voc (IT), MCA, Ph.D
3	Geology	B.Sc.,MSc, Ph.D and MSc (Environmental Science)
4	Mathematics	MSc, M.Phil, Ph.D
5	Physics	MSc, M.Phil, Ph.D

SCHOOL OF PROFESSIONAL STUDIES

Dean: Prof. Abhijit Dutta

Email: deanprs@cus.ac.in

Phone: +91 3592-232133

Sl. No.	Departments	Programmes Available
1	Commerce	M.Com, Ph.D
2	Education	MA, M.Ed, M.Phil, Ph.D
3	Management	MBA, Ph.D
4	Mass Communication	MA, M.Phil, Ph.D
5	Music	BPA, MPA, M.Phil, Ph.D
6	Tourism	MTTM, M.Phil, Ph.D

SCHOOL OF SOCIAL SCIENCES

Dean: Prof. Nawal Kishor Paswan

Email: deanss@cus.ac.in

Phone: +91 3592-251441

Sl. No.	Departments	Programmes offered	Centre
1	Economics	MA, M.Phil, Ph.D	Maulana Azad Centre for North East Studies (MACNES)
2	History	MA, M.Phil, Ph.D	
3	International Relations	MA, M.Phil, Ph.D	
4	Law	LLM, M.Phil, Ph.D	
5	Peace & Conflict Studies & Management	MA, M.Phil, Ph.D	
6	Political Science	MA, M.Phil, Ph.D	
7	Sociology	MA, M.Phil, Ph.D	

8. Admission Calendar

Admission to Certificate and UG programmes of the University for the academic session 2020-21 shall be as per the following schedule.

Sl. No.	Particulars	Date
1	Publication of Admission Notice by the Registrar in National & Regional Newspapers	5 th August
2	Uploading the prospectus and admission forms on University website	7 th August
3	Submission of online applications by candidates	7 th to 26 th August (till mid night)
4	Data arrangement by System Management	27 th to 28 th August
5	Scrutiny of online applications	31 st August to 4 th September
6	Declaration of 1 st list of selected candidates & uploading of names on website including 1 st list of hostel admission	5 th September
7	Admission of selected candidates (1 st list) including Hostel Admission (fee payment & others)	9 th to 12 th September
8	Uploading of 2 nd list for admission against vacant seats	17 th September
9	Admission of selected candidates (2 nd list) including Hostel Admission	23 rd to 25 th September
10	Commencement of Odd Semester 2020*	Will be notified separately
11	Final counseling for filling of vacant seats, if any and closing of Admission and closure of admission.	Will be notified separately

**Commencement of Odd Semester 2020 is subject to overall COVID-19 pandemic situation.*

Note: Applicants selected for a particular programme shall take admission within the scheduled date mentioned above failing which it is presumed that the student is not interested and the seat shall be offered to waitlisted candidates in the merit list.

9. Admission Notice

Admission notice containing names of programmes offered, last date for submission of online application etc. will be uploaded on the University website and circulated through print media. All communications to the candidates including list of candidates shortlisted for admission will be uploaded on the University website www.cus.ac.in and displayed in departmental notice boards. No personal communication to candidates will be made by post or telephone or e-mail or otherwise. No interim query regarding status of application shall be entertained.

10. Admission Procedure for Certificate and UG programme

10.1 Candidates with requisite qualification and percentage of marks provided at **Appendix-‘A’** may apply online for admission to Certificate & UG programme in various departments at www.cus.ac.in (kindly read instructions carefully before filling in the application form).

- 10.2 The cost of admission form is **Rs. 600** for General/OBC/EWS and **Rs. 300** for ST/SC/PWD and shall pay online through Debit Card / Credit Card or any other forms of digital transactions.
- 10.3 All applications received online within the specified date shall be scrutinized and shortlisted by a duly constituted Working Committee for Admission (WCA) in terms of eligibility criteria / guidelines laid down for the purpose and shall be uploaded on University website **www.cus.ac.in**.
- 10.4 In view of COVID-19 and continued lockdown, as an exceptional case, University has decided not to conduct Central Admission Test (CAT) for UG programme this time.
- 10.5 The merit list of all eligible applicants for Certificate & UG programme shall be prepared based on the marks obtained in the qualifying examination.
- 10.6 A programme-wise/department-wise merit list of selected candidates as per the central government reservation policy shall be uploaded on the University website and also displayed in departmental notice boards. Only the central list of OBC [Non-creamy] shall be considered for the selection of candidates against OBC seats.
- 10.7 The Admission of selected candidates as per merit shall begin as per the schedule uploaded on the University website (www.cus.ac.in) or as declared in the Prospectus.
- 10.8 Two seats in UG shall be reserved for students from Jammu and Kashmir (residential certificate to be attached) on supernumerary basis. If there are more than two students from J&K region, their admission will be based on merit in the qualifying examination.
- 10.9 A few seats on supernumerary basis will be reserved for candidates recommended by AICTE following a counseling process under Prime Minister Special Scholarship Scheme (PMSSS) as per the directives of MHRD, GoI.
- 10.10 10 % seats will be reserved for foreign nationals on supernumerary basis in UG programmes provided that they are allowed to visit and stay in Sikkim and granted visa by Government of India. Applicants belonging to countries like Afghanistan, Bangladesh, China, Myanmar and Pakistan may be allowed provided it is specifically recommended by the Indian Council of Cultural Relations, Govt. of India under exchange programme. However, students from Nepal and Bhutan may be admitted under this provision.
- 10.11 10 % seats will be reserved for Economically Weaker Sections (EWS) as per UGC letter dated 18.01.2019 on submission of income certificate having gross annual family income less than Rs. 8.00 lakhs from the competent authority.
- 10.12 10% weightage on the marks obtained in the last examination passed of the qualifying examination shall be given for sports persons on verification of sports credentials of the last three years and recommendations of the designated Committee of the University.
- 10.13 Candidates shortlisted for admission shall have their documents scrutinized on prescribed date and take

admission by paying requisite fees [see **Appendix - B**] online through Debit Card / Credit Card or any other forms of digital transaction.

- 10.14 Candidate failing to take admission within the time notified may be assumed that s/he is not interested in taking admission and the seat shall be considered as vacant and will be awarded to the next eligible candidate(s) on merit list.
- 10.15 Employed candidates selected for admission to Certificate / UG programme shall produce leave sanctioned certificate for the entire course and NOC from the employer (s).
- 10.16 Candidates who are admitted but do not attend classes within stipulated time period (to be notified later) shall forfeit their admission and fees paid by them, if any, shall be dealt as per the provisions of the UGC notification dated October 2018. The vacancy so created shall be awarded to next eligible candidate as per merit list.
- 10.17 Documents necessary for verification at the time of admission are as follows;
- i) Original Mark-sheet (s) of the qualifying examinations with one self-attested photocopies (both sides).
 - ii) Original certificate of proof of age and a self-attested copy of the same.
 - iii) Original SC/ST/OBC/PWD/EWS certificate and a self-attested copy of the same.
 - iv) Certificate of participation in sports/games of the last three years.
 - v) Original Migration Certificate (for students belonging to other School Boards/University)

*(Note: All original documents will be returned to the candidates immediately after verification. Students from outside Boards / Institutes/ Universities shall produce migration certificates in original by **30th November, 2020** failing which their admission shall stand cancelled and the fee paid shall be dealt as per UGC notification dated October 2018)*

11. Programme Details, Intake and Eligibility Criteria

Sikkim University will admit students to all 3 departments in Certificate and UG programmes for Admission Session 2020-21 mentioned below.

PROGRAMME DETAILS, INTAKE & ELIGIBILITY

Department	Programme	Total Intake	Minimum Eligibility	Remarks
Chinese	Certificate	20 seats	Class XII or equivalent examination passed with 40% marks.	Admission based on merit list drawn from marks obtained in the qualifying examination.
	BA	23 seats	Class XII / equivalent examination passed with 45% Marks.	Admission based on merit list drawn from marks obtained in the qualifying examination
Music	BPA	20 seats	Class XII passed with 40 % marks in any discipline.	Admission based on merit list drawn from marks obtained in the qualifying examination
Psychology	BA / B.Sc.	22 seats	Class XII Passed with 45% marks.	Admission based on merit list drawn from marks obtained in the qualifying examination

12. Fee Structure

Sikkim University collects moderate fee from its students. It also provides relaxation in tuition fee to certain categories of students as mentioned below:

Sl.No.	Category of students	Extent of Relaxation
1.	a) Differently abled persons b) Wards of people of Yangang who sold their lands for c) Sikkim University campus d) Students belonging to the ‘PrimitiveTribe’ of Sikkim	100%
2.	a) Sikkim University Employees b) Wards of Sikkim University Employees c) Yangang Villagers	50%

Following documentary evidences are required for availing above fee concession.

Sl.No.	Category of students	Relevant Documents to be submitted
1.	Differently abled persons	Certificate issued by State Health Authority with photograph indicating nature and extent of disability.
2.	Wards of people of Yangang who sold their land for Sikkim University campus	Certificate issued by the Sub-Divisional Magistrate (SDM) of Yangang.

3.	Students belonging to the ‘Primitive Tribe’ of Sikkim	Certificate issued by the Government of Sikkim.
4.	Sikkim University Employees / Wards of Sikkim University Employees	Certificate issued by the Registrar Sikkim University along with a copy of Identity Card.
5.	Yangang Villagers	Certificate of residence issued by the Panchayat with Ward/House No.etc.

Refund of Fee: If a student chooses to withdraw admission, the fee shall be refunded as per the provisions notified by UGC in October 2018.

Sl. No.	Point of time when notice of withdrawal of admission is received in the HEI	Percentage of Refund of fees
1	15 days or more before the formally- notified last date of admission	100 %
2	Less than 15 days before the formally-notified last date of admission	90 %
3	15 days or less after the formally-notified last date of admission	80 %
4	30 days or less, but more than 15 days, after formally-notified last date of admission	50 %
5	More than 30 days after formally-notified last date of admission.	Nil

Annexure-1

ONE TIME FEE TO BE PAID AT THE TIME OF ADMISSION ALONG WITH THE TUITION FEE FOR 1ST SEMESTER (in Rs.)

(Figures in Rupees)

Department	Programme	Admission	Marksheet	Certificate	Examination	Library	Medical Care	Student Association	Identity Card	Alumni Fee	Registration *	Tuition fee for 1st Sem**	Total
Chinese	Certificate	300	200	300	1000	200	300	200	100	100	200	1200	4100
	BA	228	228	342	1140	570	342	228	114	100	228	684	4204
Music	BPA	570	228	342	2280	570	342	228	114	100	228	1140	6142
Psychology	BA/B.Sc	570	228	342	2280	570	342	228	114	100	228	1140	6142

* Registration fee need not be paid by the students already registered in Sikkim University (Students from affiliated colleges & SU departments). ** Tuition fee for 1st semester to be paid at the time of admission along with other one time fees.

TUITION FEE TO BE PAID EVERY SEMESTER FROM 2nd SEMESTER ONWARD AT THE BEGINNING OF THE SEMESTER (In Rs.)

Sl. No	Department	Tuition Fee (Rs.)
		BA/BPA/B.Sc
1	Chinese	684
2	Music	1140
3	Psychology	1140

FEE FOR HOSTEL ACCOMMODATION AND SEAT RENT

Sl. No.	Particular	1 or 2 bedded (Rs.)	3 bedded (Rs.)	4 or more bedded (Rs.)
1	Hostel Admission	570	570	570
2	Seat Rent	1028	685	515
3	Mess fee for 2 months	3600	3600	3600
4	Hostel Caution Deposits (Refundable)	3000	3000	3000
Total Fee to be paid		8199	7856	7685

Note: Residents of the hostel will pay 2 months mess fee in advance at the time of admission. Hostel Seat Rent fee is 100% free for SC/ ST candidates.

13. Examination and Evaluation

Evaluation and assessment methods deployed at any institutions of higher learning are of vital importance in estimating the overall progress of its students. Since its inception, Sikkim University is one of the pioneer institutions of higher learning in the region to have introduced the semester system besides adopting several other new measures to enable fast, accurate and quick processing of the evaluation related works. As of now, it has in place a continuous and comprehensive evaluation mechanism wherein its students are required to go through 2 sessional tests for UG courses, and an end semester examination as mandatory components of the evaluation exercise. The university has introduced the CBCS from 2012 and is actively considering, in

compliance with the UGC guidelines in the matter, to get the end-term examination scripts of core papers evaluated externally. Accordingly, students admitted to the privileges of this university are required to go through the following evaluation pattern.

Subject/Paper wise Evaluation Pattern

Semester wise Evaluation Process. Each Semester paper has 4credits	Weightage
First Sessional Test	25 %; 1 credit
Second Sessional Test/ Practical Tests wherever applicable	25 %; 1 credit
Third Sessional Test	25 %; 1 credit
End Semester Examination	50 %; 2 credit
Attendance 75% minimum	Mandatory
Audit Course in National Service	Mandatory
Total	100 % ; 4 credits

Note: First Sessional Test will be a Theory Test. Second Sessional Test may either be a theory or a practical test. University departments will have three Sessional Tests out of which the best two are counted for computation of SGPA.

13.1 Award to Meritorious Students

Sikkim University has a policy of awarding all toppers in UG and PG examinations in different subjects of studies with Gold Medals and Silver Medals to the first rank holders and second rank holders in each subject respectively. Prof. Sameera Maiti Memorial Gold Medal for topper in Social Sciences, Sitaram Jindal Gold Medal for topper in MCA, MA (Economics) & M.Ed and ICAI Medal of Merit for topper in B.Com. (Hons.) have been started from 2017. These prestigious awards are given to the awardees personally at the Convocation ceremony of the University.

13.2 Choice Based Credit System (CBCS)

The University follows Choice Based Credit System (CBCS). The CBCS is considered to be an important part of reform process initiated in order to enhance quality of higher education. The system allows a paradigm shift from teaching-oriented to learner-centric education. The CBCS fulfills the following objectives:

- a. To promote learner centeredness in higher education institutions.
- b. To encourage inter-disciplinary learning without sacrificing the domain knowledge.
- c. To allow greater autonomy to the teachers with higher responsibility.

- d. To promote mobility of students across institutions.
- e. To continuously evaluate students and help in optimization of learning.
- f. To introduce transparency in the evaluation system.
- g. To promote teacher-student relations and engagement.
- h. To improve employability among students.

13.3 Credit and Grading

Credit is a value or weightage given to a number of classes taught or marks assigned to a particular paper / course / programme. In order to complete a Master’s programme a student must ordinarily earn 64 credits. One credit in Sikkim University is equivalent to 15 classes or 25 marks. The marks obtained by a student in a paper or semester examination are converted into numerical grade point and alphabetical grade in a 10 point scale as per details given here under:

Marks in %	Grade Point Scale	Grade	Grade Point
90 and above	9.0 and above	O	10
80–89.99	8.0–8.9	A+	9
70–79.99	7.0–7.9	A	8
60–69.99	6.0–6.9	A-	7
50–59.99	5.0–5.9	B+	6
40–49.00	4.0–4.9	B	5
30–39.99	3.0–3.9	B-	4
20–29.99	2.0–2.9	C+	3
10–19.99	1.0–1.9	C	2
0–9.99	0.0–0.9	C-	1

Course Structure in Bachelor’s programme

A Bachelor’s programme offered by University consists of the following courses / papers.

Core courses

Elective courses

Compulsory Foundation Courses (CFC): Communicative English, Environmental Studies, Eastern Himalayan Studies / Human Rights / Gender Studies / Public Administration / Intellectual Property Rights / Disaster Management.

Internship / Dissertation / Project work/ Training / Field Work / Seminar etc.

(NB: Students may log on to www.cus.ac.in for detailed course structure / curriculum)

14. Central Library

Sikkim University Library is fully automated equipped with modern infrastructure and services required in digital environment. All its services are web-enabled to reach the users wherever they are. It has its own website displaying all its resources and services available on mobile through its *library App*. Circulation services has also been simplified by automated circulation, reminders for overdue books, reservation, etc.

Collection and Services

The total collection of the library is over 50,000 of printed books and e-books. All printed books are RFID tagged for circulation and security purpose. On an average library acquires 3000-4000 printed and e-books every year. Library has a collection of e-books from publishers like *Springer Nature, Taylor & Francis, Pearson, Elsevier, Sage*. Library also has a good collection of subject encyclopedias in printed as well as in e-version. It has also special collection on North East including state of Sikkim.

Digital Collection

Library has developed its own digital repository by digitizing and archiving important resources useful to the faculty and students of Sikkim University which also includes publications of faculty members of Sikkim University.

E-Resources

Library subscribes to the following databases meeting the information needs of every teaching department:

PsycArticles (APA): It includes more than 200,000 full-text articles from more than 100 scholarly journals published by American Psychological Association, Canadian Psychological Association and Hogrefe Publishing Group. Database is updated twice on weekly basis.

MathSciNet: It contains information on over 3 million articles and books, with direct links to almost 2 million articles in over 1,800 journals relation to mathematics and related subjects.

EBSCO package: It includes articles relating to mainly subjects like Education, Tourism and Management.

CNKI-Chinese Database: It is a database on Chinese literature covering thousands of journals with full-text search useful to the department of Chinese.

Manupatra: The most comprehensive, technologically advanced and intuitive legal research tool with citations useful to the students of law.

Indiastat: It provides socio-economic information about India covering all states and districts of India.

CMIE-Economic Outlook: Provides web-enabled macro-economic forecasts and insights Gives real-time analysis of data releases and copious time-series data with daily update.

CMIE-Prowess_{dx}: It is a database of the financial performance of companies. Annual Reports of companies, stock exchanges and regulators are the principal sources of the data. In the case of listed companies it includes cash flow statement, quarterly financial statements, share prices, corporate action and daily total returns. It

contains time-series data since 1990.

Emerald Insight: It provides access to 138 journals and covering social science subjects.

Taylor & Francis: It is a multidisciplinary database which covers journals from all disciplines. University has the access of 1076 journals with full-text.

APS Physics: University subscribes 16 journals under this database.

SciFinder: It is the most comprehensive information discovery tool for chemical and related information. It allows you to explore the CAS databases which contain literature from many scientific disciplines.

Some additional following e-resources are available to Sikkim University through INFLIBNET:

E-resources through e-Shodh Sindhu:

Publisher	No. of journals	Publisher	No. of journals
American Chemical Society	49	American Institute of Physics	19
Annual Reviews	43	Economic Political Weekly (EPW)	1
Jstor	3165	Springer & Nature	1733
J-Gate	Gateway to millions of full text of articles	Institute for Studies in Industrial Development (ISID) Database	
World e-Book Library			
South Asia Archive			
Web of Science			

DBT's e-Library Consortium (DelCon)

Library also provides access to scholarly scientific journals published by Elsevier, Taylor & Francis and NPG (Nature Publication Group) and some other publishers through DelCon consortium (<http://delcon.gov.in>).

Printed Journals

In addition to the above e-resources available, library also subscribes to about 100 e-journals in printed as well as e-version that are not available under the available consortiums. Also adds annual reviews in addition to already available 43 Annual Reviews.

Library has opened *Career Information Centre* having collection of career-oriented books and other related materials to help students to prepare for competitive examinations including CBSE-UGC-NET and CSIR related tests and examinations. This is being further strengthened from year to year by adding latest publication. Since most of the departments are distantly located from the Central Library, so some departmental libraries have also been opened.

For more detail one can access all the services available through its website <https://library.cus.ac.in/> and its **app** – **Central Library App** [downloadable on your device from google playstore](#) in which all its resources and services have been well organized and integrated.

15. Hostels

Sikkim University has nine hostels – four for girls and five for boys. The hostels are located in hired premises, and the infrastructure is modest. Further expansion of hostel facilities is not possible due to difficulty in finding appropriate space and availability of wardens. Demand for seats in these hostels is very high. While the University makes utmost efforts to accommodate as many applicants as possible but it cannot ensure 100% accommodation in its hostels. Admission to hostels will be provided for one semester subject to renewal on compliance of hostel rules and regulations of the University. Application for admission to hostel accommodation can be made online at the time of filling of online admission form. Hostel accommodation is based on merit, availability of seats, departments and the reservation policy of the Govt. of India. No applicant from areas in and around Gangtok is eligible for hostel accommodation.

16. Transport Facility

The University provides free uninterrupted bus service to its students. These buses are plied between its starting point and end point at fixed intervals as notified by the bus coordinators at the beginning of every semester and the same is displayed in all the departmental notice boards. Various pick-up points are identified between the starting point and end point from where one can board the buses.

17. Gymnasium

The University gym with state of the art equipment is open for 6 days a week for its students and staff. Different shifts have been maintained for male and female users. Trained male and female instructors monitor and provide continuous supervision to the users. Interested candidate can join the university gym by filling up a membership form available at the gym hall and also uploaded on the University website. Beside membership form, one has to submit a fitness declaration certificate from the University Medical Officer. A nominal amount, as provided below, is charged from the students and staff in order to provide and maintain the best gym facility.

Sl.	Student/Staff	Monthly fee
1	Student	Rs.150
2	Staff	Rs.300

18. Health Centre

The University Health Centre provides following facilities to students, teachers, and employees of the University and their family members:

Outpatient Clinic: The outpatient needs of the students, employees and their dependents are taken care of in the Outpatient Clinic. Minor procedures are also done. Timings: 9:30 am to 5:30 pm in all weekdays.

Emergency facilities: The students, employees and their dependents are given emergency services via consultation at the Health Centre and telephonic consultation 24x7.

Inpatient facilities: The students, employees and their dependents are provided with inpatient facilities in the clinic itself.

Dispensary: The Centre houses all essential drugs, both oral and injectable. Drugs are dispensed by the Pharmacist as per the prescription of the Medical Officer.

Emergency services: University has one ambulance in service for 24x7. Pool car is also used during medical emergency. The University also has signed an agreement with the Central Referral Hospital, Sikkim Manipal University, Gangtok under which patients referred to by the University Health Centre receive specialized treatment at concessional rates.

19. Merit – cum – Means Scholarship

Sikkim University offers Merit-cum-Means scholarships for the students enrolled in the departments in various programmes. Students with an average family income of less than Rs. 60,000 per annum and receiving no other scholarship / financial assistance from any other sources are eligible to apply for this scholarship. Students may submit application in prescribed form along with parent's income certificate to the office of the Dean of Students' Welfare (DSW). The applications are scrutinized and shortlisted as per norms by a duly constituted Award Committee headed by the DSW and the same is submitted to the Vice-Chancellor for approval. Foreign students are not eligible for this scheme.

Following Scholarships / Fellowships are available under this scheme:

Fellowship	:	Rs. 3000/- per month.
Freeship	:	Full tuition fee and laboratory fee waiver.
Half Freeship	:	50 % tuition fee and laboratory fee waiver.

20. Placement - cum - Coaching Cell

The Placement cum Coaching Cell of the University was established with the aim of providing employment opportunity to the students of Sikkim University. The Cell organizes recruitment drive in collaboration with the

companies like Zydus Health Care Ltd, German Laboratories, CIPLA Pharmaceuticals, Torrent Pharmaceuticals, Thomson Digital (India Today Group), Glenmark Pharma, STPI Gangtok, SUN pharmaceuticals, Teach For India (TFI). Besides, our students were placed in ICICI Bank, Oracle India, Global Data Mining, EOL Computing Centre, Wuhan University of Technology, Amity University, Amazon, Eduvirtuso etc. The Cell also pursues placement drive in collaboration with SMIT, Majhitar for WNS at Pune (Multinational Company).

21. Scholarship / Fellowship for SC/ST/OBC/PWD/NER

Students admitted to Sikkim University and belonging to the above category may avail UGC Scholarship / Fellowship of various types. Students seeking to apply for scholarship / fellowship may submit application online through UGC portal or different Ministry's portal. Some of the fellowships/scholarships students may avail are as follows:

- a) National Fellowship for SC students (NFSC)
- b) National Fellowship for Higher Education for ST students (NFST)
- c) National Fellowship for OBC Students (NFOBC)
- d) National Fellowship for Persons with Disabilities (NFPD)
- e) Maulana Azad National Fellowship for Minority Students (MANF)
- f) Post Graduate Merit Scholarship for University Rank Holder
- g) Post Graduate scholarship for Professional Courses for SC/ST candidates
- h) "Ishan Uday" for students of North East Region (NER)

(NB: Candidates selected for above scholarship/fellowship shall contact Academic Section for linking of Fellowship with UGC portal)

University also provides Non-NET Fellowship for a full time M.Phil and Ph.D students who are not NET qualified and are not receiving fellowship from any other sources as per UGC norms.

22. Centre for Coaching SC/ST/OBC/Minority Students

The Centre organizes coaching of about three months duration twice in a year keeping in mind the timing of CBSE-UGC-NET / SLET examinations which are normally held in the month of June and December. Classes are held during working days, vacations and holidays depending on the convenience of the trainees as well as the teachers. Girl students, non SC/ST and non-minority students are also welcome to make use of this facility subject to availability of seats. The method of coaching takes place in the form of class work, tutorials, assignments, face to face interactions, group discussion. Audio-video aids are also used wherever required. Coaching is absolutely free. The notice about coaching will be published in various newspapers and also

uploaded on University website, and displayed on Departmental notice boards through the office of the Dean of Students' Welfare (DSW) and Sikkim University Students' Union (SUSA).

23. Field Visits / Internships

Field Visits:

In addition to classroom tutelage, students of Sikkim University are encouraged to visit places of academic importance in order to gain first-hand knowledge and experience on the subjects taught. The syllabi of many of these programmes are designed to make such visits mandatory. Financial assistance is given to students for carrying out field visits and study tours as per the norms of the University.

Internships:

Students pursuing certain programmes are required to undergo compulsory internship in various organizations/industries to familiarize themselves with the actual working environments. Normally, one internship is a must during one academic year, to be generally performed during the vacation. The financial assistance is given as per the rules of the internship. The internship programmes are designed to encourage students to identify their potential fields of specialization, thus helping them to workout future placements.

24. Counseling Cell (Samadhan)

Students constitute the most important section of any university. Student life is always cherished as the most exciting part of one's life. But not many realize that student life is full of pressure for performance and can be very stressful if not handled carefully. Samadhan is created to help the students solve their problems and live a healthy life. It also offers Counseling and Psychotherapy for the benefit of students, teachers and university staff. The office of Samadhan is located next to the Cauvery Girls' Hostel and looked after by dedicated teachers. The service is provided from 3:00 PM to 5:00 PM on all working days.

25. National Service Scheme (NSS)

University NSS Cell is registered with the Regional Centre located in the Department of Sports and Youth Affairs, Government of Sikkim. The Programme Coordinator of the Cell is appointed by the Vice-Chancellor for a period of three years. Presently Nidhi Saxena, Assistant Professor, Dept. of Law is the Co-ordinator and Mr. Dewchandra Subba, Assistant Professor, Department of Nepali and Dr. Pradip Das, Assistant Professor, Department of Management are programme officers. The Cell has a formally constituted Advisory Committee headed by the Vice-Chancellor as its Chief Patron. The Cell has over 300 student volunteers at present. The NSS organizes regular activities and programmes throughout the year in the form of orientation/personality development workshops, blood donation camps, plantation programmes, cleaning drives, health awareness campaigns etc.

Students can apply for NSS membership in a prescribed form available on the university website and submit to NSS Cell in the beginning of Even or Odd semester. The NSS volunteers are not required to wear uniform but wearing of NSS badge and cap during NSS programmes is mandatory. The Cell provides certificates to the participating students on completion of a minimum of 240 hours of regular activities and a special camp during a period of two years. The certificate has significant value in extra-curricular activities in the academic career of students.

26. Internal Complaints Committee (ICC)

Sikkim University is committed to providing a congenial environment for work and study, free of sexual harassment, intimidation, discrimination or exploitation of any kind. It is expected of every student and employee of the University to treat others with courtesy and respect. It ensures maintenance of a congenial atmosphere in the campus. In pursuance of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 an eleven member Committee called “Internal Complaints Committee” has been constituted in May 2015 to act as Inquiry Authority on a complaint of sexual harassment. Any aggrieved woman may file a complaint of sexual harassment to the ICC.

27. Anti-ragging Policies

Higher education institutions in Sikkim are generally free from the menace of ragging. Sikkim University and affiliated institutions have over a period developed a ragging-free environment in the campuses. The University gives utmost attention to maintain and strengthen this anti-ragging culture by keeping zero tolerance for ragging. University also creates awareness among the students on ragging and issues related with it through various means. Anyone found involved in any form of ragging as defined by Supreme Court and the Guidelines of Sikkim University or in any case of indiscipline shall be dealt with very seriously and severely.

28. Students’ Association

Sikkim University has elected students’ body called Sikkim University Students’ Association (SUSA). It was first constituted on 3rd October, 2016 following the election held on 23rd September 2016. The election of SUSA is held every year. The official website of SUSA is www.sikkimuniversitystudentsassociation.in. The Vice-Chancellor is the Patron of the Association. SUSA is formed with an idea to foster bonds of harmony and peace among students’ community and addresses issues pertaining to students. It also organizes various academic and co-curricular activities round the year.

29. Disciplinary Committee

During the period of study in the University, the students are required to maintain strict discipline in the

classrooms, labs, library, hostels etc. The disciplinary committee looks into the case of breach of discipline by students. The University in such cases may take punitive action as it may deem fit.

30. Equal Opportunity Cell (EOC)

Equal Opportunity Cell (EOC) of the University addresses problems and concerns of students belonging to disadvantaged groups of the society including scheduled castes, scheduled tribes, other backward classes, women, minorities, and differently-abled (DA) people. It ensures effective implementation of policies and programmes designed by the MHRD and UGC for the welfare of the students mentioned above who are pursuing higher studies. The Cell maintains and updates records of all the activities related to equal opportunity of the students and staff members belonging to various under-privileged groups. The Cell also extends necessary guidance to the University on reservation norms, affirmative action etc. from time to time.

31. Grievance Redressal Cell

The University has a vibrant Grievance Redressal Cell constituted in 2016. Prof. Nawal K. Paswan is the Chairman of the Cell. The Cell functions as an independent unit reporting to the Vice-Chancellor.

32. Right to Information (RTI) Cell

The RTI Cell is fully functional in the University with the Registrar as its Appellate Authority. One CPIO and an Assistant are attached to the Cell for timely clearance of applications.

33. Academic Calendar

In view of COVID-19 and prevailing uncertainty, academic calendar for the Odd semester 2020 and Even Semester 2021 will be notified separately.

34. List of Affiliated Colleges (as on 30.06.2020)

Sl. No.	Names of the college	Year of establishment	Type of College	Name of the Principal / In-charge	Phone no.
1	Nar Bahadur Bhandari Degree College, Tadong, Gangtok - 737102	1977	Government	Dr. Bina Pradhan	03592-231917
2	Sikkim Govt. Law College, Burtuk, Gangtok - 737101	1980	Government	Dr Tshewang Dorjee Lama	03592-202268
3	Himalayan Pharmacy Institute, Majhitar - 737136, East Sikkim	1990	Private	Dr. Nihar R. Bhuyan	03595-246642
4	Loyola College of Education, Namchi, South Sikkim.	1993	Private	Dr. Francis A.V. Sj	03595-263877
5	Damber Singh College, 6 th Mile, Samdur, Tadong - 737102	1994	Private	Dr. S.K. Pradhan	933004345
6	Namchi Government College, Namchi. South Sikkim-737126	1995	Government	Dr. Parsuram Poudyal	03595-263544
7	Harkamaya College of Education, 6 th Mile, Samdur, Tadong - 737102	2003	Private	Dr. Arati Chhetri	9332521223
8	Government College Rhenock, East Sikkim – 737133	2005	Government	Shri Bidhan Subba	03592-253741
9	Sikkim Govt. B.Ed. College, Soreng,, West Sikkim -737121	2010	Government	Mrs. SabitaNugo	03595-253383
10	Sikkim Govt. College, Gyalshing, West Sikkim-737126	2011	Government	Mr. Kishore Rai (I/c)	03595-250050
11	Sikkim Govt. College, Burtuk, Gangtok - 737101	2014	Government	Dr. Debabrata Purohit	9434081205
12	Sikkim Govt. Science College, Chakung, West Sikkim - 737121	2016	Government	Dr. Sudhan Pradhan	9679809268
13	Government Vocational College, Dentam, West Sikkim - 737121	2016	Government	Shri P.P. Sharma	9733400153
14	Namgyal Institute of Tibetology, Deorali – 737102, Gangtok, East Sikkim	2018	Government	Shri Tashi Dansarpa (Director)	03592-281525/280822
15	Government Pharmacy College, Sajong, Rumtek, East Sikkim	2018	Government	Dr. T.K.Rai	7432042373
16	Sikkim Govt. College of Nursing, Gangtok, East Sikkim	2018	Government	Ms. Chunni Doma Bhutia	9775980853
17	Sikkim Institute of Science and Technology, Chisopani, South Sikkim	2018	Government	Dr. .B. B. Pradhan	03595-276666 / 276555



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