



SIKKIM UNIVERSITY

[A Central University established by an Act of Parliament of India, 2007]
6th Mile, Samdur, P.O Tadong, Gangtok, Pin: 737102, Sikkim.

Tender Ref. No.: SU/REG/Systems/F2/05/2018/VOL-1/PF1/793

Dated: 08.10.2020

LIMITED TENDER NOTICE FOR ESTABLISHMENT OF LAN NETWORK IN (CENTRE FOR ENDANGERED LANGUAGE) CEL, SIKKIM UNIVERSITY

Sealed Quotations are invited from eligible and authorised agencies for Establishment of LAN Network in CEL, Sikkim University as per the details given below:

Sl. No.	Items (Specifications details in Annexure II – table 2)	Qty
1	IO-Box	22
2	24 port Switch	1
3	Housing Rack	1
4	24 port Patch Panel	1
5	Casing, cabling, accessories and installation work	1

Terms and Conditions

1. The products quoted should be of reputed make and model.
2. Warranty duration – 1-year comprehensive onsite.
3. Sealed quotation should be submitted along with Covering Letter, Annexure I – Company Profile (with signed photocopies of relevant supporting documents) and Annexure II – Technical and Financial bid (signed and sealed in participating firm's official letter head) along with the datasheets of the products. The sealed envelope should be superscribed as "QUOTATION FOR LIMITED TENDER NOTICE FOR ESTABLISHMENT OF LAN NETWORK IN (CENTRE FOR ENDANGERED LANGUAGE) CEL, SIKKIM UNIVERSITY. Tender Ref. No.:SU/REG/Systems/F2/05/2018/VOL-1/PF1/793 dated: 08.10.2020".
4. The sealed quotations have to be submitted by: **29/10/2020 (05:30 P.M.)**
5. An amount of Rs. 1000/- (non-refundable cost of downloaded tender form) and EMD amount of Rs. 1692/- has to be submitted in the form of NEFT of any Scheduled /Nationalised Bank favouring 'Sikkim University'

Bank account details for NEFT transaction is as follows:

- I. Account Holder's Name: Sikkim University
 - II. Account No: 112010100231541
 - III. Account Type: Savings Account
 - IV. IFS CODE: UTIB0000112
 - V. Branch: Gangtok [SK]
 - VI. Bank Name: AXIS Bank
6. The bidder registered with Micro and small scale enterprises (MSEs) are exempted from submitting bid security/EMD based on guide line issue by department of Micro, small and medium Enterprises. (MSME). If EMD and Application fees are claimed for exemption then

the relevant MSME certificate supporting the exemption claim may be submitted along with the tender document with Annexure I.

7. Installation site: CEL Office, 7th Mile, Near Orange Village Resort, Sikkim University.
8. Bid should be strictly submitted as per the format given in Annexure I and Annexure II in the official letter head of the firm. Any alteration of the bid format will result in disqualification of the quote.
9. The delivery of goods would be done at the risk and cost of the supplier and all products delivered would be approved only after the examination of the same is done by the Central Stores of the University.
10. The rate should be quoted including all costs such as labour charges, materials, transportation etc.. No other extra charges will be entertained under any circumstances over and above the total cost quoted in the financial bid.
11. The point of delivery is as follows: Central Stores, Sikkim University, 6th Mile, Samdur, Tadong, Gangtok, Pin: 737102, Sikkim. It will be the responsibility of the executing vendor to deliver the goods at the installation site from the Central Stores during installation.
12. All support related to maintenance and service should be onsite during the warranty period.
13. Payment will be made after successful delivery, inspection and installation of the goods. 5% of the order amount of vendor who is awarded the work will be kept as performance guarantee during the warranty period after which it will be refunded on the written request of the vendor.
14. The items should be supplied and installed within 30 days of receiving the supply order.
15. Please visit the installation site to understand the detailed requirement for supply and installation before submitting your bid. For any further clarifications or information required, please contact Systems Management at smt@cus.ac.in.
16. All bidding documents should be sent to the University in a sealed format by registered or speed post at the below postal address on or before the last date mentioned above and should be addressed to:
Systems Management
Sikkim University,
6th Mile, Samdur, Tadong,
Gangtok, Sikkim. Pin: 737102
17. The Registrar, Sikkim University, has the power to reject any tender or all tender or extend the date of opening of tender without citing any reasons. Decision of The Registrar, Sikkim University will be final and binding to all tenderers.
18. Arbitration of all disputes related to the procurement, delivery and service of the goods would be done in the Gangtok jurisdiction, Sikkim.

Sd/-
Registrar

Note: Annexure I, II should be submitted in the official letter head of the firm.

Annexure-I

COMPANY PROFILE AND FEE DETAILS

Tender Ref. No.: SU/REG/Systems/F2/05/2018/VOL-1/PF1/793 **Dated:** 08.10.2020
**LIMITED TENDER NOTICE FOR ESTABLISHMENT OF LAN NETWORK IN (CENTRE FOR
ENDANGERED LANGUAGE) CEL, SIKKIM UNIVERSITY**

Bidding company reference no.: **dated:**

**FOLLOWING DETAILS ARE TO BE FURNISHED BY THE
BIDDING FIRM**

1. Name of the Firm:
2. Address of the Firm:
3. Contact no:
4. Email address:
5. Registration details:
6. Permanent Account Number:
7. GST registration details:
8. Bank Account details including Account Number, Bank name, Branch name
& IFSC code:
9. Application fee details – Name of Bank NEFT no.
..... Date: Amount
10. EMD fee details – Name of Bank NEFT no.
Date: Amount

Note: Copies of the relevant supporting documents are to be enclosed along with this annexure.

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Notice Inviting the sealed quotations and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above are true.

Name: [Official Seal]

Designation:

Place:

Signature:

Date:

Annexure II**TECHNICAL AND FINANCIAL BID**

Tender Ref. No.: SU/REG/Systems/F2/05/2018/VOL-1/PF1/793 **Dated:** 08.10.2020
**LIMITED TENDER NOTICE FOR ESTABLISHMENT OF LAN NETWORK IN (CENTRE FOR
ENDANGERED LANGUAGE) CEL, SIKKIM UNIVERSITY**

Bidding company reference no.: **dated:**

**TABLE 1 AND TABLE 2 ARE TO BE FURNISHED BY THE BIDDING FIRM FOR
TECHNICAL BID**

Table 1: Product Make and Model

Sl. No.	Item Details (Supply and installation with one year warranty)	Quantity	Quoted product Make and Model
1.	IO-Box	22	
2	24 port Switch	1	
3	Housing Rack	1	
4	Patch Panel	1	
5	Complete Casing, cabling and accessories.	1	

Table 2: Eligibility criteria fulfilment

Sl. no.	Item Details	Required product Eligibility criteria	Please state the specifications, configuration and other details of the quoted products	Please state in (Yes/No) whether the quoted product make and model in table 1 fulfills the product eligibility criteria.
1.	Network Switch	Switch: 24 port Network switch, Brand New unused, manageable, port mirroring, tagged VLAN, 2MB packet buffer, 802.1x authentication, ARP support, BOOTP support, Spanning Tree Protocol (STP), VLAN support. Warranty: 1 Year onsite		

Sl. no.	Item Details	Required product Eligibility criteria	Please state the specifications, configuration and other details of the quoted products	Please state in (Yes/No) whether the quoted product make and model in table 1 fulfills the product eligibility criteria.
2	Others	Housing Rack size: 4U, 6 power sockets cables (inbuilt power extension cord), 1 cooling fan. Compatible with quoted switch plus patch panel. Should be of reputed make and model. Warranty: 1 Year onsite Patch Panel: Compatible with quoted switch and housing rack Warranty: 1 Year onsite Casing and Cat6 cabling, RJ45, IO box and all other required accessories should be of reputed make. Warranty: 1 Year onsite including installation work.		
3	Site visit	Did you visit the university site to understand the detail requirement for supply and installation.		

Note: Please enclose the product datasheet along with Annexure II for Network switch.

Table 3 DETAILS HAS TO BE FURNISHED BY THE BIDDING FIRM FOR FINANCIAL BID IN REFERENCE TO TECHNICAL BID TABLE 1 AND 2 ABOVE

TABLE 3: FINANCIAL BID FORMAT

Sl. No.	Item details [WITH 1 YEARS WARRANTY]	Quantity [A]	Rate (in Rs.) [B]	Total Applicable taxes (Type of taxes, Rate of taxes and total amount in Rs.) [C]	Total Amount (Without Taxes) (in Rs.) D=[A]x[B]	Total Amount (With Taxes) (in Rs.) E= [D]+[C]
1.	IO-Box	22				

Sl. No.	Item details [WITH 1 YEARS WARRANTY]	Quantity [A]	Rate (in Rs.) [B]	Total Applicable taxes (Type of taxes, Rate of taxes and total amount in Rs.) [C]	Total Amount (Without Taxes) (in Rs.) D=[A]x[B]	Total Amount (With Taxes) (in Rs.) E= [D]+[C]
2	24 port Switch	1				
3	Housing Rack	1				
4	Patch Panel	1				
5	Complete Casing, cabling, accessories and installation work	1				
6	Grand Total including taxes					

Declaration:

I/We hereby declare that I/We have read & understood all the terms & conditions mentioned in the Notice Inviting the sealed quotations and I/We undertake myself/ourselves to abide by them. I/We further, declare that all the information given above are true and the quoted products are in compliance to the item specifications listed above in Annexure II (Technical and Financial Bid)

Name:

Designation:

Signature:

[Official Seal]

Place:

Date: