



SIKKIM UNIVERSITY

(A Central University established by an Act of Parliament of India, 2007)

6th Mile, Samdur, P.O. TADONG, GANGTOK-737102 SIKKIM

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APPOINTMENT NOTICE

ADVT. NO.SU/REG/Estt/F-2/09/2018/Vol.II/1292

Date: 18.11.2019

SIKKIM UNIVERSITY, a Central University located in peaceful and beautiful natural surroundings of Sikkim in Eastern Himalayan region, invites applications from eligible Indian citizens having requisite qualification for the following **NON-TEACHING POSITIONS**.

Sl. No	Name of the Post	Pay Levels as per 7th CPC	Group	No. of Posts	Reservation
1.	Registrar	Level 14	-	1	1 UR
2.	Hindi Officer	Level 10	A	1	1 UR
3.	Nursing Attendant	Level 1	C	1	1 UR
4.	Laboratory Attendant	Level 1	C	1	1 UR

**Sd/-
REGISTRAR**

1) **Registrar** Post-01 (1UR) (Through interview) **(TENURED POST FOR A PERIOD OF FIVE YEARS OR ON ATTAINING AGE OF 62 WHICHEVER IS EARLIER)**

Essential Qualification & Experience

- a) A Master's degree with at least 55% marks or its equivalent in any subject from any university recognized by the UGC.
- b) At least 15 years' experience as Assistant Professor in a central university or in equivalent grade of which at least 8 years shall be in Associate Professor's grade and experience in educational administration.

Or

- Comparable experience in establishments and other institutions of higher education.

Or

- 15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.

2) **Hindi Officer** Post-01 (Through screening test and interview)

Essential: Good academic record with

- (i) Master's degree in Hindi with English as a subject at the degree level from a recognized University.

OR

Master's degree in English with Hindi as a subject at the degree level from a recognized University;

OR

Master's degree in any subject with Hindi and English as a subject at the degree level from a recognized University;

OR

Master's degree in any subject with Hindi medium and English as a subject at the degree level from a recognized University;

OR

- (ii) Master's degree in any subject with English medium and Hindi as a subject at the degree level from a recognized University;
- (ii) 3 years' experience of terminological work in Hindi and/or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature;

OR

3 years' experience of teaching, research, writing of journalism in Hindi.

- (iii) Knowledge of Computer Application.

Desirable:

- (i) Knowledge of Computer Application
- (ii) Experience in areas like Administration, Finance, Establishment and Examination in Central/State Government, Universities and other organizations under State/Central Government.

Age limit:

Not exceeding 35 years with relaxation for SCs/STs/OBCs/PWDs as per GoI rules.

3) Nursing Attendant- Post-01 (1 UR) (Through competitive written examination)

Essential:

- (i) Class 10th standard from a recognized School/Board
- (ii) Relevant experience of 2 years in Government or Hospital recognized by the Government.

Age limit:

Between 18 and 27 years with relaxation in upper age for SCs/STs/OBCs/PWDs as per GoI rules.

4) Laboratory Attendant- Post-01 (1 UR) (Through competitive written examination)

Essential Qualifications & Experience:

Class 10th standard (with Science as one of the subjects) from recognized School/Board;

OR

ITI Trade Certificate in the relevant area.

Desirable:

Class 12th standard in Science subject from a recognized Board/University.

Age limit:

Between 18 and 27 years with relaxation in upper age for SCs/STs/OBCs/PWDs as per GoI rules.

GENERAL NOTE:

- 1) The University reserves the right to:
 - (a) Draw reserve panel(s) against the possible vacancies in the future.
 - (c) Relax any of the qualifications/experience/age at its discretion in the interest of the University; and
 - (d) Not-to fill up any or all the advertised posts on regular basis.
- 2) Persons already in regular service should produce NOC from their departments at the time of interview.
- 3) Relaxations to SCs/STs/OBCs/PWDs and other relaxations as prescribed in R&P Rules and GoI rules.
- 4) No TA will be paid for written examination/skill test.
- 5) Any dispute with regards to selection/recruitment process will be subject to court/tribunals having jurisdiction over Gangtok.
- 6) Canvassing in any form will be a disqualification.
- 7) Interested candidates may apply online through the University website www.cus.ac.in on or before **20.12.2019**.
- 8) The previously advertised post of Hindi Officer on deputation/short term contact vide advt. no SU/REG/Estt/F-2/09/2018/1916 dated 19.02.2019 stands cancelled.

9) Application Fee:

Sl.No	Category	Total	
1.	General & OBC	Group A	₹1000
		Group C	₹300
2.	SC/ST/PWD/Women	Nil	

10) The emoluments, allowances, facilities & other benefits of the selected officers/officials will be in accordance with the instructions issued by Central Government/UGC from time to time.

11) The last date for receiving the online application is 20.12.2019.

Sd/-
REGISTRAR
